

Read through to know some of the tips that Anna University offers to students for

Online Choice- Filling and Confirmation

Online engineering counselling by Anna University will be conducted in five rounds. Anna University discusses a few steps for the easier preparation of Merit List, thereby aiding eligible applicants to win a seat in the dream university.

A) Preparation of Merit list: A merit list will be prepared based on the marks obtained in the relevant subjects, namely, Maths, Physics and Chemistry which will be reduced to 200 (Maths – 100, Physics – 50 and Chemistry – 50). The overall rank is prepared based on the merit list with the defined procedure for tie-break. A week is reserved for addressing applicants' grievances after the publication of the rank. In case of grievances, applicants can contact the office of the Secretary, TNEA at Anna University.

B) Counselling: The applicants will be grouped based on their rank and each group of applicants will be allowed to participate in counselling according to their turn. The applicant has to login into the TNEA portal by using his/her user ID and Password. The procedure for each round of counselling is as follows:

1) Publication of eligible applications: The list of eligible applicants for a particular round will be published in the TNEA portal.

2) Payment: Applicants should pay an initial deposit of Rs. 5,000/- for general category and Rs. 1,000/- for SC / SCA / ST candidates belonging to Tamil Nadu, through the TNEA portal. The option of paying through Demand Draft (DD) can also be opted and the DD can be submitted at the facilitation centres.

3) Adding Choices: After successful completion of payment, those applicants in the current round can add choices to their list to be considered for allotment.

«Three days are provided to enter choices from the commencement of round (24 hours for first two days and up to 5.00 P.M. on the third day).

«Applicants are advised to save the

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choices made at regular intervals.

«A format sheet for Choice Preparation is available in the TNEA portal and can be downloaded.

4) Locking the choices: After adding their choices, applicants should lock their choices before 5.00 pm on the third day from the commencement of the counselling round.

«Once the choices are locked, the applicant cannot add to / modify the list.

«Applicants' choice list can be rearranged and modified in many ways through the TNEA portal.

«After locking the choices, a PDF document containing the list of choices locked by the applicant will be sent to the applicant's registered e-mail ID, with the generated integrity code. The integrity code is to prevent any further modification to the applicant's choice list that has been submitted.

«If applicants fail to lock their choices within the stipulated time, the system is programmed to lock the choices.

5) Tentative Allotment: After the locking of choices by the applicants, the system will, tentatively, allot the choice based on rank and the applicant's order of preferences.

6) Submission of Allotment Options:

After the tentative allotment, the applicant shall either confirm or decline or reject the allotment. The different allotment options that can be exercised by the applicant are:

a) Confirm the tentatively allotted choice

b) Confirm the tentatively allotted

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choice with upward movement

« Upward Movement is if a higher order preferred choice is available during the final allotment, it will be allotted by rank to an applicant who had opted for upward movement without any further confirmation.

c) Decline the tentatively allotted choice and opt for upward movement

« If a choice is allotted in case of upward movement without any further confirmation, that choice will be allotted to the applicant. Otherwise, the applicant becomes automatically eligible for the next round of counselling, if there are further rounds of counselling.

d) Decline the tentatively allotted choice and opt to participate in the next round of counselling as per the next round's vacancy position

« The above option is not applicable if no further rounds of counselling are available.

e) Quit Counselling

« If none of the applicant's choice could be tentatively allotted on the basis of rank, the applicant can exercise the following options:

a) Opt for upward movement:

« If a choice is allotted in upward movement, it will be allotted to the applicant without any further confirmation. Otherwise, the applicant becomes automatically eligible for the next round of counselling, if there are further rounds of counselling.

b) Opt to participate in the next round of counselling as per the next round's vacancy position:

« The above option is not applicable if there are no further rounds of counselling.

c) Quit Counselling:

« Applicants who fail to submit the allotment option within the stipulated time have to forgo the tentatively allotted seat if any seat has been allotted tentatively. Such applicants' tentatively allotted choices will be subsequently allotted to those applicants who appear for that particular round on the basis of rank.

The applicants who fail to submit their allotment option are eligible to participate in the next round of counselling. But if there are no further rounds of counselling, the applicant has to quit the counselling.

7) Final Allotment: After submission of allotment options, the final allotment will be done by the system based on rank and the applicant's allotment options that have been submitted.

C) Admission: After the final allotment, the applicant has to report to the respective college for admission on or before the last date specified in the provisional allotment order. The applicant shall remit the remaining fee (deducting the initial deposit paid to TNEA) at the time of admission in the college. In case the applicant failed to join before the last date specified, he/she has to forfeit the seat and cannot claim his/her seat later. The provisional allotment made to him/her will be automatically cancelled.

D) If a candidate forfeits the allotment or the candidate who could not get any allotment in this counselling process can claim refund of the initial deposit from TNEA as per the TNEA norms.

The overall rank and Community wise rank lists will be published in Anna University website <https://www.tnea.ac.in>. Separate announcement will not be given in newspapers. The college and the branch will be provisionally allotted through online counselling only, as per their choice, based on their overall rank and community rank.

For more information
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