**ENCASHMENT OF** **EARNED LEAVE AND LEAVE ON PRIVATE AFFAIRS AT THE CREDIT OF THE GOVERNMENT SERVANTS ON THE DATE OF RETIREMENT OR ON THE DATE OF TERMINATION OF THE EXTENSION OF SERVICE**

**FR 86(a)**

**86 (a) (i) Leave at the credit of a Government servant in his leave account, other than earned**

**leave and leave on private affairs shall lapse on the date of retirement or on the date of**

**termination of the extension of service, as the case may be. The competent authority (leave**

**sanctioning authority) shall suo motu draw and disburse the cash benefits of encashment of**

**earned leave and leave on private affairs at the credit of the Government servants in Groups**

**B,C and D without formal sanction orders on the date of retirement or on the date of**

**termination of the extension of service, as the case may be, or on the next working day,**

**following the date of retirement or the date of termination of extension of service if the date of**

**retirement or the date of termination of extension of service happens to be a holiday. In**

**respect of Group A officers, the Accountant General or Pay and Accounts Officer, as the case**

**may be, shall suo motu issue the pay slips for encashment of earned leave and leave on**

**private affairs, as aforesaid, at the credit of the Government servants without formal sanction**

**orders, on the date of retirement or on the date of termination of the extension of service, as**

**the case may be, or on the next working day, following the date of retirement or the date of**

**termination of extension of services if the date of retirement or the date of termination of**

**extension of service happens to be a holiday.**

**(ii) The benefit of encashment of earned leave at the credit of a Government servant on**

**the date of retirement or on the date of termination of extension of service, as the case may be,**

**shall be subject to a maximum of 240 days and shall be eligible for cash equivalent of full**

**leave salary which shall be based on Pay, Dearness Allowance, House Rent Allowance and**

**City Compensatory Allowance for the entire period of leave at credit.**

**(iii) The benefit of encashment of leave on private affairs on the date of retirement or**

**on the date of termination of extension of service, as the case may be, shall be subject to 50**

**per cent of the leave on private affairs standing to the credit of the Government servant on**

**such date subject to a maximum of 90 days, with full leave salary in cash which shall be based**

**on Pay, Dearness Allowance, House Rent Allowance and City Compensatory Allowance. While**

**calculating the leave on private affairs for the above purpose, the fraction of half-a-day shall be**

**rounded off to one day. " ;**

*(G.O.Ms.No.324 P&AR (FR.IV) dt. 18.8..2004 - w.e.f. 1.4..2003)*

Explanation—

For the purpose of encashment of earned leave and leave on private affairs provided in this rule,

the Government servants of the following categories shall also be eligible :-

(i) cases where the services of a Government servant has been extended in the interest of

public service beyond the date of superannuation;

(ii) voluntary or premature retirement;

(iii) where the services of a Government servant are terminated by notice or by payment of pay

and allowances *in lieu* of notice or otherwise in accordance with the terms and conditions of his

appointment;

(iv) in the case of death of a Government servant while in service, to the family of the

deceased;

(v) in the case of leave preparatory to retirement;

(vi) in cases where the Government servant has been compulsorily retired from service as a

measure of punishment under Rule 8 of the Tamil Nadu Civil Services (D&A) Rules.

(vii) in cases where the Government servant has been retired on medical invalidation;

(viii) the Government servants who are discharged owing to the abolition of a permanent post

or retrenched due to the abolition of a Government deportment or scheme.

[*vide* G.O. Ms. No. 345, P & AR (Fr. SPL.), dated 31-7-1990, w.e.f. 29-5-1989.]