



**FINANCE (PAY CELL) DEPARTMENT**  
**G.O. Ms. No. 237, DATED: 1<sup>ST</sup> JUNE, 2009**  
( Vaikasi--18, Thiruvalluvar Aandu 2040)

**OFFICIAL COMMITTEE, 2009** – Recommendations of the Official Committee on Travelling Allowance – Orders – Issued.

**Read :**

1. G.O.Ms.No.358, Finance (Pay Cell) Department, dated: 20—8—2008.
2. G.O.Ms.No.496, Finance (Pay Cell) Department, dated: 17--11-- 2008.
3. G.O.Ms.No.72, Finance (Pay Cell) Department, dated: 19—02--2009.
4. G.O.Ms.No.234, Finance (Pay Cell) Department, dated: 01--06--2009.

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**ORDER :**

The Official Committee constituted in the Government Order first read above has made the following recommendations in respect of the scheme of Travelling Allowance, Fixed Travelling Allowance and Conveyance Allowance :-

- (i) Travelling Allowance / Entitlement;
- (ii) Enhancement of lumpsum grant payable under Transfer Travelling Allowance;
- (iii) Enhancement of Daily Allowance;
- (iv) Enhancement of Fixed Travelling Allowance;
- (v) Enhancement of Conveyance Allowance and
- (vi) Liberalisation of Leave Travel Concession.

**2)** The Government has carefully examined the above recommendations of the Official Committee, 2009 and decided to accept the same. Accordingly, the following orders are issued:-

- (i) The revised classification / travel entitlement of Government employees under the revised pay structure for the purpose of Travelling Allowance shall be with reference to Grade Pay and the revised rates of Daily Allowance shall be as detailed below :-

<b>GRADES</b>	<b>CLASSIFICATION OF EMPLOYEES</b>
<b>I</b>	Employees drawing grade pay of Rs.6,600/- and above
<b>II</b>	Employees drawing grade pay of Rs.4,400/- and above but below Rs.6,600/-
<b>III</b>	Employees drawing grade pay of Rs.1,900/- and above but below Rs.4,400/-
<b>IV</b>	Employees drawing grade pay below Rs.1,900/-

- (ii) Entitlement of Government employees to travel by Air or Rail on Official duty shall be regulated as below :--

GRADES		ELIGIBILITY	
<b>Grade—I</b>			
a)	Employees drawing grade pay of Rs.8,800/- or more (including Officers of All India Service) serving in the State.	Air or Air-conditioned First Class by Rail irrespective of whether the journey is within or outside the State.	
b)	Employees drawing grade pay of Rs.6,600/- or more (including Officers of All India Service) serving in the State.	i) ii)	Air Journey outside the State. First Class or Air-conditioned Second Class by Rail for journey within or outside the State.
<b>Grade—II</b>			
	Employees drawing grade pay of Rs.4,400/- and above but below Rs.6,600/-	First Class by Rail	
<b>Grade—III &amp; IV</b>			
	Employees drawing grade pay below Rs.4,400/-	Second Class by Rail	

The Officers drawing the grade pay of Rs.10,000/- and above are eligible to travel by air in Executive Class.

- (iii) Revised rates of Daily Allowance shall be as follows:--

Grade	Revised Pay Range (i.e. Grade Pay)	Daily Allowance	
		Existing	Revised
		Rs.	Rs.
I	Employees drawing grade pay of Rs.6,600/- and above	100	200
II	Employees drawing grade pay of Rs.4,400/- and above but below Rs.6,600/-	75	150
III	Employees drawing grade pay of Rs.1,900/- and above but below Rs.4,400/-	50	100
IV	Employees drawing grade pay below Rs.1,900/-	40	80

- (iv) Daily allowance shall be double the above rates for stay in Chennai City and other Metropolitan cities.
- (v) In respect of Terminal Charges paid for the journey between residence, place of halt or work and Railway Station or Bus Terminal or Air Port, the existing rates shall be continued in the revised pay structure.
- (vi) Lumpsum grant payable under Transfer Travelling Allowance shall be increased by 50% as shown below:--

Sl. No.	Grade	Transfer between station at a distance beyond 8 kms. but below 60 kms.		Transfer between station at a distance beyond 60 kms.	
		Existing	Revised	Existing	Revised
		Rs.	Rs.	Rs.	Rs.
1	I	600	900	1200	1800
2	II	450	675	950	1425
3	III	300	450	650	975
4	IV	150	225	350	525

- (vii) The quantum of Fixed Travelling Allowance sanctioned with effect from 1—1—96 and which was not revised after 1—1—96 shall be doubled.
- (viii) The existing quantum of Conveyance Allowance shall be doubled.
- (ix) The Mileage Allowance at the existing rate of Rs.5/- per k.m. for journey performed by Car and Rs.2.25/- per k.m. for journeys performed by Motor Cycle / Scooter / Moped shall be revised as Rs.8/- per k.m. and Rs.4/- per k.m. respectively.

3) Consequent on the increase of the Basic Pay and taking note of the increase in Daily Allowance ordered above, the existing monthly ceiling on Travelling Allowance shall be reduced from 20% to 10% of revised pay. Wherever the existing ceiling is 25% it shall be reduced to 12% of revised pay.

**4) Leave Travel Concession :**

The employees shall also be entitled to travel outside the State by availing Leave Travel Concession subject to the condition that the reimbursement of travel cost should be limited to a maximum distance of 800 kms. from place of their work. The eligibility of the officers to travel by air while on official tour shall also be applicable for availing Leave Travel Concession. However, the officers permitted to travel by air on Leave Travel Concession in the existing pay scales shall also be permitted to avail Leave Travel Concession by air in the revised pay structure also.

5) These Orders shall take effect from **1<sup>st</sup> June, 2009.**

6) These Orders shall apply to Government employees and employees under local bodies.

**(BY ORDER OF THE GOVERNOR)**

**K. GNANADESIKAN,  
PRINCIPAL SECRETARY TO GOVERNMENT.**

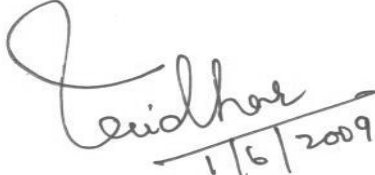
To  
All Secretaries to Government.  
The Secretary, Legislative Assembly, Secretariat, Chennai-600 009.  
The Secretary to the Governor, Chennai--32.  
The Comptroller, Governors Household, Raj Bhavan, Chennai-32.  
The Secretary to the Governor, Chennai--32.

The Governor's Secretariat, Raj Bhavan, Guindy, Chennai- 600 032.  
 All Departments of Secretariat(OP / Bills), Chennai – 9.  
 All Heads of Departments.  
 All Collectors / All District Judges / All Chief Judicial Magistrates.  
 The Accountant General (Accounts & Entitlements), Chennai- 600 018.  
 The Accountant General (Accounts & Entitlements) Chennai-600 018 (By name).  
 The Principal Accountant General (Audit.I), Chennai-600 018.  
 The Principal Accountant General (Audit.I), Chennai-600 018 (By name).  
 The Accountant General (Audit.II), Chennai-600 018.  
 The Accountant General (Audit.II), Chennai-600 018 (By name).  
 The Accountant General (CAB), Chennai-600 009 / Madurai.  
 The Registrar General, High Court, Chennai-600 104.  
 The Chairman, Tamil Nadu Public Service Commission, Chennai-600 002.  
 The Registrar of all Universities in Tamil Nadu.  
 The Director of Treasuries and Accounts, Chennai-15.  
 The Director of Pension, DMS Complex, Chennai-600 006.  
 The Director of Local Fund Audit, Chennai – 108.  
 The Pension Pay Officer, Chennai- 600 006.  
 The Pay and Accounts Officer, Secretariat, Chennai-9.  
 The Pay and Accounts Officer,( North / South / East) Chennai- 1 / 35 / 5.  
 The Pay and Accounts Officer, Madurai - 625 001.  
 All Treasury Officers / Sub-Treasury Officers.  
 The Commissioner of Tribunal for Disciplinary Proceedings,  
 No.6, Manickeswari Road, Chennai-10.  
 The Commissioner, Corporation of Chennai / Madurai / Coimbatore /Tiruchirapalli / Salem /  
 Tirunelveli, Tuticorin, Vellore, Tirupur, Erode.  
 All State Owned Corporations and Statutory Boards.  
 All Divisional Development Officers / Revenue Divisional Officers/ Tahsildars.  
 All Block Development Officers / Municipal Commissioners.  
 All Chief Educational Officers / Panchayat Union Commissioners.  
 The Project Co-ordinator, Tamil Nadu Integrated Nutrition Project,  
 No.570, Anna Salai, Chennai-18.  
 All Recognised Service Associations.

**Copy to:**

The Secretary to Hon'ble Chief Minister, Chennai—9.  
 The Secretary to Hon'ble Deputy Chief Minister, Chennai—9.  
 The Senior Personal Assistant to Hon'ble Minister, Finance, Chennai-9  
 The Private Secretary to Chief Secretary to Government, Chennai-9.  
 The Private Secretary to Principal Secretary to Government,  
 Finance Department, Chennai-9,  
 The Senior Research Officer, Pay Research Unit, Ministry of Finance  
 (Department of Expenditure) Room No.261, North Block, New Delhi.  
 Stock File / Spare Copies.

// Forwarded / By Order//



S. Sridhar  
1/6/2009

**SECTION OFFICER.**