



Personnel and Administrative
Reforms (FR-II) Department,
Secretariat,
Chennai – 600 009.
திருவள்ளூர் ஆண்டு-2046.

Letter No. 11541 /FR-II/2015- 1, dated 17.04.2015

From
Tmt. Anita Praveen, I.A.S.,
Principal Secretary to Government.

To
All Secretaries to Government, Chennai – 9,
All Departments of Secretariat, Chennai – 9,
All Heads of Department including all District Collectors/ District
Judges,
The Pay and Accounts Officer, Chennai -5/9/35/79,
The Accountant General, Chennai -9/18/35,
The Secretary, Tamil Nadu Public Service Commission,
Chennai – 3,
The Registrar, High Court, Chennai –104,
All Sections/Officers in Personnel and Administrative Reforms
Department, Chennai -9.

Sir/Madam,

Sub: Deputation on Foreign Service – Deputation of
Government Servants under FR 110-114
to State Owned Corporations/Boards/
Undertakings and Co-operative Institutions,
Autonomous Bodies, Universities etc., within
the State – Consolidated orders, clarifications &
directions – Reissued.

- Ref: 1. G.O.Ms.No. 256, Personnel and Administrative
Reforms (FR.II) Department, dated 25.4.1988
2. G.O.Ms.No. 12, Personnel and Administrative
Reforms (FR.II) Department, dated 8.1.1991
3. G.O.Ms.No. 111, Personnel and Administrative
Reforms (FR.II) Department, dated 02.05.1994.

In the Government Orders cited above, details
regarding norms for deputation, Terms and Conditions of
Deputation, Foreign Service Card, which are to be followed in
respect of Government servants deputed on Foreign
Service within the State under FR 110-114 to State Owned

Corporations/Boards/Undertakings and Co-operative Institutions, Autonomous Bodies, Universities, etc., are issued. The amendments/instructions/ clarifications already issued from time to time are now consolidated and re-issued for guidance. The Departments of Secretariat/Heads of Department are requested to follow the above instructions scrupulously, while effecting deputation on Foreign Service under FR 110-114, which are enclosed as annexures I, II and III to this letter.

Yours faithfully,

B. Jayadwar

for **Principal Secretary to Government**

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ANNEXURE - I

**GUIDELINES TO BE FOLLOWED WHILE EFFECTING
DEPUTATION ON FOREIGN SERVICE OF GOVERNMENT
SERVANTS WITHIN THE STATE UNDER FR 110-114**

1) Definition of Deputation on Foreign service

Deputation on Foreign service means service in which a Government servant receives substantive or officiating pay with the sanction of Government from any source other than the Consolidated Fund of the Union or of the State or of the Union Territory.

(See Ruling 7 under FR 9 (Chapter II – Definitions))

The word "Deputation" normally denotes the requisition of the services of a Government servant from the Government by a foreign employer and whose services are lent to such foreign employer by the Government on mutually agreed basis. Deputation under Fundamental Rules 110-114 will cover only appointments of State Government servants in the public interest made by transfer on a temporary basis outside the regular line and for a specified period.

(As per G.O.(Ms)No.461, P&AR(FR.II) Dept., dated 16.4.1980).

A transfer to foreign service shall not be admissible unless-

- (a) the duties to be performed after the transfer are such as should, for public reasons, be rendered by a Government servant and
- (b) the Government servant transferred holds, at the time of transfer, a post paid from the Consolidated Fund of the State.

(See FR 111)

2) Authority competent to sanction transfer:

- a) As per FR 110(b) – authority to sanction deputation on Foreign service under rule 110-114 of FR are as follows:-

Group A&B Government servants - Government(within the State)

Group C&D Government servants - Heads of Department
(within the State)
(See FR 110(b)(i))

Group A,B,C&D – Departments of Secretariat (Deputation to
Government of India, other State Government &
Union territories)
(See FR 110(3)(a))

- b) Amendments are also issued from time to time delegating the powers to certain competent authorities deputing the Government servants on Foreign service terms, which are listed out under FR 110(b)
[See FR 110(b)]

3) Norms for deputation:-

The norms prescribed in G.O.Ms.No.256, P&AR(FR.II) Dept., dated 25.4.1988 have to be followed strictly while deputing the Government servant on Foreign service which are as follows:-

- (i) The selection should be made on the basis of seniority. If junior is deputed on Foreign service then the precise reasons for not deputing senior should be recorded in writing by the authority making the selection. If the charges are pending then the authority should not select the individual for deputation.
- (ii) If the senior had already been on foreign service, his next junior should be considered for deputation.
- (iii) No Government servant shall be deputed to his Native District. The spouse of Government servant is employed in his Native District is not a ground for deputing him to his Native District.
- (iv) The period of deputation of a Government servant should not exceed three years. This should be followed strictly.

(Also see FR 110(4)(i))

In case the Government require the services of Government Servants in the middle of 3 years period for administrative reason the competent authority may revert them to their parent department.

(see FR 110(4)(iii))

